



1150 State Highway 55 N | PO Box 194 | Glenwood, MN 56334 | Phone: 320.634.4503

# APPLICATION FOR EMPLOYMENT

## Applicant Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
First M.I. Last

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Mailing Address (if different than above) City State Zip

How long have you lived at this address? \_\_\_\_\_

Position(s) applied for: \_\_\_\_\_

Preferred Shift (choose one or both):  1<sup>st</sup> (7a-3:30p M - F)  2<sup>nd</sup> (3:30p - 2a M - Th)

Type of work desired:  Full-Time  Part-Time  Temporary

Date available to start: \_\_\_\_\_ Desired Rate of Pay: \_\_\_\_\_

Are you authorized to work in the US?  Yes  No Are you at least 18 years of age or older?  Yes  No

Have you previously worked for Clyde Machines?  Yes  No If yes, when: \_\_\_\_\_

List any employees working for us that you know: \_\_\_\_\_

What areas do you have education or experience in? (Select all that apply)

- Drill Press  Press Brake  Hand Grinder
- Machining  Shear  Sand Blasting
- CNC Machine  Punch Press  Powder Coat Painting
- CNC Laser  Metal Saw  Welding
- Forklift  Blue Print Reading  Assembly

List any other skills, qualifications, or experiences that may be relevant to your employment at Clyde Machines?

\_\_\_\_\_  
\_\_\_\_\_

## Education

Highest Level Completed:  High School/GED  Vocational/Technical College  College/University

School Attended: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you Graduate?  Yes  No

(Continue on back)

## Employment Information

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Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Employed From: \_\_\_\_\_ To: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Employed From: \_\_\_\_\_ To: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Employed From: \_\_\_\_\_ To: \_\_\_\_\_

## References

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*Please list three professional references.*

	Name	Company & Title	Phone Number
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Clyde Machines is an equal opportunity employer. Clyde Machines does not discriminate in employment opportunities or practices on the basis of race, color, religion, national origin, age, disability, sexual preference, genetic information, or any other segmenting factor protected by law.

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected, and if I am employed, my employment may be terminated.

In consideration of my employment, I agree to adhere to the company's rules and regulations, and I understand that these rules and/or the employee handbook does not form a contract for employment, either expressed or implied. I also understand that employment with Clyde Machines is voluntary, and the employee is free to resign at-will at any time, with or without cause. Similarly, Clyde Machines may terminate the employment relationship at-will at any time, with or without notice or cause, as long as there is not violation of applicable federal, state, and local laws.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_